User Guide
Rejected Business Names

OCP – Rejected Business Name

PURPOSE

This user guide acts as a reference for applicants whose application to register a business name has been rejected in the One Common Portal.

GLOSSARY

The following acronyms are used frequently:

Term	Meaning
OCP	One Common Portal
ROCBN	Registry of Companies and Business Names

FURTHER ASSISTANCE

If you have any questions or issues while using OCP, please call us at +673-2380505 or send an email to **info.rocbn@mofe.gov.bn**

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REJECTED BUSINESS NAME	Applicant
	Online User

Applicant will receive an email notification if their application has been rejected.

Log in to your email and open the e-mail **Rejected– Registration For Business Name** in your inbox.

Note:

- The email will detail:
    - When the application was rejected
    - The reason(s) why the application was rejected.

OCP – Rejected Business Name

Navigate to the OCP dashboard. Rejected applications will be displayed in the **Finished Businesses** section.

Note: The **Finished Businesses** section will display the work items that are approved / rejected.

1. Click on one of the **Rejected** applications.

View All	To expand the list.
☰	To display the work items in a list.
⊞	To display the work items in a grid.

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